Texas DECA State Officer Candidate Expense Report

All Texas DECA State Officer Candidates are required to complete the expense report for campaign expenditures. Submit this report along with all receipts to the registration booth at State CDC. The report with receipts will be picked up by the Conduct Review Chairperson and/or a member of the DECA, Texas Association Board of Directors and will be used in the evaluation of the officer candidates campaign materials and booth. Items not listed on this report may not be used in the campaign.

Section One	Section Two
Directions: Section One should contain items such as booth rental, electricity, donations (retail value must be used), giveaways, flyers or printed literature, posters, backdrops, candy, props, etc. **Reminder:** a video may be used but must be valued at $50.00 on this expense report. The total of Section One cannot exceed **$500.00.**	**Directions:** Section Two should contain items such as easels, TV's, computers, scissors, etc.

Item	Quantity	Unit Price	Total Retail Value	Item

Total Retail Value _____

Officer Candidate's Signature _____ Officer Candidate's Printed Name _____ Date _____

Chapter Advisor's Signature _____ Chapter Advisor's Name _____ Date _____

DECA, Texas Association does not discriminate on the basis of race, color, religion, gender, national origin, age or disability. Revised 8/16