



Hi, this is (insert name) from (insert school). I was hoping to discuss sponsorship opportunities with your manager. Are they around?

If available:

Hi, thank you for taking the time to speak with me. This is (insert name) from (insert school). I was hoping to discuss sponsorship opportunities with you. I'm a member of an international business organization called DECA. Our DECA chapter at (insert school) is looking for sponsors. *Here discuss the different sponsorship opportunities available at your school* Would you be interested in any of these opportunities?

If they are:

That sounds great! Thank you so much! I can email you more information on that sponsorship opportunity if you provide me your email address please. We look forward to working with you; have a nice day!

If they are not:

Thank you for your time anyways! Have a great day!

If not available:

Can I leave my contact information and a message for them please? Hi, this is (insert name) from (insert school). I was hoping to discuss sponsorship opportunities with you. Please call me back at (insert number here) to discuss this further. Thank you and have a nice day!

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