

Dear (Chapter Name) Professional Members,

You are receiving this letter based upon your membership within (Chapter Name) DECA in the 2018-2019 school year.

As you know, DECA provide students with the opportunity to compete in over fifty different competitive events at the district, state and international level, while giving an in-depth education of a myriad of topics, such as sports and entertainment marketing or business finance. We would like to ask you to become a part of this experience.

With your unique professional experience, you could help increase (Chapter Name) DECA's competitive success by providing tips and critiques for students within the events that coordinate with your expertise. By acting as a mentor and either working one-on-one with students or presenting to the group, you would give (Chapter Name) DECA a competitive advantage and help students to expand their learning experience beyond the limits of the classroom.

(Chapter Name) DECA would be incredibly grateful if you could find the time to help our students. Our current time slots available are: **insert your Chapter's decided time**. However, we are flexible and could adjust our times per your request.

Please contact us at **(insert chapter/advisor/officer email or phone number)** to reserve a time or if you have any questions!

Sincerely,

(Chapter Advisor Name)

(Chapter Name) DECA Advisor

(Chapter President Name)

(Chapter Name) DECA President

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